

## Appendix 1: Membership Agreement and Renewal Form



I, \_\_\_\_\_, by signing at the bottom of this document, agree to renew or become a member of the "Saugeen Artists Guild" and to fulfil my obligations to the group.

My obligations are as follows:

1. Work co-operatively with other members to achieve the goals of the Mission Statement.
2. Commit to twelve months of membership (January to December).
3. Remove my work (if on exhibition) after resigning and giving four weeks written notice.

### Participation Required I will:

1. Abide by the Saugeen Artist Guild policies, bylaws and procedures.
2. Attend at least four meetings annually, either in person or virtual Zoom platform.
3. Serve on at least one committee. Any member may volunteer to be on as many committees as they wish. At any point when a committee has reached its maximum number of volunteers, then the executive will ask the member to volunteer on another.
4. Co-operate with the members on tasks or commitments as they become necessary for the success of the Saugeen Artists Guild.
5. Participate in a positive and supportive manner with my fellow artists.
6. Take responsibility to keep up to date with all current events, activities & information via email, web site, phone, or by post.
7. I realize this guild is run by volunteers and therefore as a member, I agree to do my share of volunteer work. If I do not fulfil this commitment, I may be asked not to renew the following year.
8. Pay 15% commission for the standard fee when the event is sponsored and voted by the membership. If a member is unable to volunteer in the store, the commission rate is 30%.

### Financial and Committee(s) I will:

1. Pay a non-refundable annual membership fee of \$85 paid annually per membership at the time of joining, by a single payment \_\_\_\_\_ or installments of \_\_\_\_\_ per \_\_\_\_\_ upon the discretion of the Executive Committee/Board of Directors. Membership dues must be paid following January 1st of the new year to be included with that fiscal year and no later than January 15th. Membership payments may be made by cheque to the Saugeen Artists Guild, cash payment given to the treasurer or E-transfer of payment may be made to [saugeenartists@gmail.com](mailto:saugeenartists@gmail.com) after January 1st of that year.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Continue page 2 Computer typed name acceptable in replace of signature

2. Serve on at least one committee. A member may volunteer to be on as many committees as they wish. At any point when a committee has reached its maximum number of volunteers, then the executive will ask the member to volunteer on another.

The Guild provides mentorship for artists who wish to participate in a new committee. It will provide new opportunities to learn with hands on experience volunteering during the Christmas store which may help in their own business. Experience would then be shared and a part of the learning experiences of the Guild.

I would like to volunteer for committee(s):

- Executive Committee/Board of Directors
- Show and Store Committee
- Publicity Committee (Web, Advertising, social media, Online store)
- Screening & Membership Committee
- Continuing Education
- Grants Committee
- Social Committee
- ~~Plein Air Committee~~

### What does my Annual Fees pay for in the Guild?

Did you know the Insurance Liability per year is approx. \$1300.

As of October 2025, the Guild paid Rental fees at St Matthews Church & Market fees \$813, Promotion fees \$715 and Misc fees including Post Box, Social activities, Admin Supplies, Website server fees, Accountant fees and the lists go on...

*NOTE: The above expenses do not include the expenses for a short-term lease for a Christmas Store or outside sponsorship income supporting the Guild throughout the year!!*

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Executive of the Saugeen Artists Guild

For administrative use only:

Date Renewal Form Received: \_\_\_\_\_ Accepted: \_\_\_\_\_

Payment Received \_\_\_\_\_ (Paid in full: \_\_\_\_\_ or Instalments: \_\_\_\_\_)